



**GOVERNMENT OF WEST BENGAL**  
**DEPARTMENT OF PUBLIC ENTERPRISES & INDUSTRIAL RECONSTRUCTION**  
**4, ABANINDRANATH TAGORE SARANI, 2<sup>nd</sup> FLOOR, KOLKATA-700016**

**No. 1178 -PEIR-11.00/13.00(99.0)/1/2025-ESTT**

**Date: 14.08.2025**

Clarification of points discussed at pre-bid meeting held on 12.08.2025(deferred from 11.08.2025 due to unavoidable circumstances) for engagement of Corporate Advisor in the Department of PE&IR, Government of West Bengal.

Sl. No.	Queries	Reply
01.	In Point no. 4 under Pre-Qualification/Eligibility Criteria, we observe the minimum annual average income mentioned as Rs. 75 lakhs, which appears to be quite high for a professional Firm rendering services. This criterion may be relaxed to enable deserving & competent professional Firms to quote for the assignment.	In view of this deptt, the amount of Rs. 75 lakh is reasonable.
02.	Regarding inclusion of CMA – as qualified CMAs are equally competent as other professional members viz. CA, CS, legal etc. It is requested to include CMAs in the RFP Document.	The services required by the Department are actually more related to basic aspects of the Companies Act 2013 & IBC and not much to specific practices and procedures pertaining to Cost and Management Accounting.
03.	a. Whether Proprietorship Firms are barred to apply? b. Whether firms not required to maintain audited balance sheets would be allowed to participate?	a. &b. Firms are allowed to apply only as per eligibility criteria mentioned in the RFP document.
04.	Whether last 3 (three) Audited Financial Statement are required.	Yes.
05.	Whether Multi-Disciplinary Team through net worth firm/team can be participate in the tender.	The RFP document clearly defines the requirement.
06.	In case of Firm/Entity other than a firm of Company Secretaries is selected by the Department, then the mandatory observation of professional standards prescribed by the ICSI [as stated in Part 10 (iv)] shall not be applicable to them. How the Department is going to treat the matter.	This is the mandate of tender committee, which will work within the details as defined in the RFP document.

07.	<p>a. Whether the bid should specify:</p> <p>(i) A minimum fixed charge for the mandatorily scope, along with separate charge for variable components.</p> <p>(ii) Individual pricing for each element of the scope of work, or</p> <p>(iii) Any other structure you may prescribe.</p> <p>b. Clarification on Fixed work and variable work ??</p>	<p>a. The financial quote shall be lump-sum, to be placed for annual basis for which Award Of Contract, based on the scope of work provided in the RFP document.</p> <p>b. There cannot be any fixed or variable works. All the matters will be related to Companies Act and IBC and such related rules.</p>
08.	Whether there is any scope of outsourcing for legal work.	Should there be any such requirement, the decision of the department will be final.
09.	Scope of work appears to be quite wide and general. We need to a more specific scope of work...	<p>a. The scope of work relates to our day-to-day experience in dealing with various PSUs/Private companies/SSIs etc. in last few years and has been specifically mentioned. It may be noted that the detailed scope does not mean that all such works will be taken up simultaneously. It is just to give an idea of the ambit of the work, which will be mostly advisory.</p> <p>b. The general filing of the cases will be done through traditional govt processes. No such court or legal expenses to be incurred by the Advisor. In any exceptional circumstances, department has the right to provide suitable remedy, as the case may be.</p>

  
 Joint Secretary  
 PE&IR Department  
 Government of West Bengal

Copy forwarded for information to:-

- 1) Pay & Account Officer-I, Khadya Bhavan, Kolkata-87.
- 2) Sri Sudip Basu, Financial Advisor & Chairman, Tender Committee of this Department.
- 3) Smt Joyita Gangopadhyay, Joint Secretary & Member, Tender Committee of this Department
- 4) OSD to Hon'ble MIC, Department of PE&IR, Govt. of West Bengal
- 5) Sri Sankar Singh, DS & Member, Tender Committee of this Department.
- 6) Sri suvankar Dey, AFA, Member & Convenor, Tender Committee of this Department
- 7) Sri Nantu Palit, AS & Member, Tender Committee of this Department.
- 8) Sri Purushottam Kumar Singh, OSD & DDO & Member, Tender Committee of this Department.
- 9) Sr. PS to the Secretary of this Department
- 10) Rantu Das & Associates, 73B, S.P. Mukherjee Road, Kolkata-26.
- 11) A.J.S & Associates, 55B, S.P. Mukherjee Road, 1<sup>st</sup> Floor near Hazra Xing, Kolkata-26.
- 12) Sumedha Fiscal Services Ltd., 8B Middleton Street, Kolkata-71
- 13) Debabrata Dutta, Company Secretary, Swastic Center, P-8, Chowringhee Square, Kolkata-69.
- 14) Office Copy.

  
Joint Secretary  
PE&IR Department  
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